

Primary Tracker.

Training Agenda



Target Audience

The **Primary Tracker** training is recommended for delivery to the following people from your school:

- ✓ Assessment Lead/Team
- ✓ Deputy Headteacher

Objectives of Session

By the end of this session attendees will be able to:

- ✓ Set up and manage a range of assessment sheets, including summative, formative, standardised, and Early Years.
- ✓ Accurately input and manage assessment data using marksheet.
- ✓ Analyse assessment data using Primary Tracker reports and the KS2 Performance Dashboard.

Agenda Overview

- ✓ **Wizard Setup & Marksheet Use**
 - Summative Assessment Sheets
 - Grade/Subject/Groups Setup
 - ARE Setup
 - Thresholds
 - Summative Target Setter
 - Marksheet Use & Data Entry
 - Formative Assessment Sheets
 - Grade/Subject/Groups Setup
 - Terms Setup
 - Statement Setup
 - Marksheet Use & Data Entry
 - Standardised Tests Assessment Sheets
 - Grade/Subject/Groups Setup
 - Terms Setup
 - Topic & Questions Setup
 - Marksheet Use & Data Entry
 - Early Years Assessment Sheets
 - Formative Grade Setup/Age Band Selection
 - Summative Grade Setup
 - Groups
 - ARE Setup
 - Statement Setup
 - Marksheet Use & Data Entry

✓ Analysis

- Primary Tracker Reports
 - Attainment Overview
 - Depth of Knowledge
 - Diminishing the Difference
 - EYFS GLD Analysis
 - Primary Overview
 - Prior Attainment Map
 - Subject Triangulation
- KS2 Performance Dashboard
 - Setup and Use

✓ How to Book the 45 minute one-to-one follow up session

Next Steps

Upon completion of the Primary Tracker training, a **45-minute one-to-one follow-up session** can be booked with one of our knowledgeable trainers. This session can be used to ask additional questions or review the setup. Details for booking will be provided by the trainer at the end of the session.