

# Behaviour Setup.

Training Agenda



## Target Audience

The **Behaviour Setup** training is recommended for delivery to the following people from your school:

- ✓ 2 or 3 members of your Behaviour Management Team
- ✓ Behaviour System Administrator
- ✓ Deputy Headteacher

## Objectives of Session

By the end of this session, attendees will be able to:

- ✓ Record and manage behaviour incidents
- ✓ Configure the Behaviour module
- ✓ Use behaviour management routines effectively

## Agenda Overview

- ✓ **Data Entry**
  - Teacher Dashboard Route
    - Student List (inc. Record Group Behaviour)
    - Register
  - Student List Page Route
- ✓ **Setup**
  - Use of Data Boundaries for Configuration Changes
    - Why/when to use
  - Behaviour Components
    - Configurations
    - Event Types/Events
    - Outcomes
    - Classifications
    - Event Alerts
    - Referral Mail Schedule
  - Detention Types
    - Creating (inc. Access Permissions)
    - Schedule Settings
    - Detention Registers
  - Pathways
    - Categories
    - Actions
    - Edit Mode Settings (inc. Active Date and Actions)
    - Building a Model
    - Simulating a Model
    - Reset Student Actions
- ✓ **Student Record Behaviour Tab**
  - Events
  - Actions
  - Detentions
  - Exclusions
  - On Report

- ✓ Routines
  - Event Records
    - Uses (inc. Review Required Events)
  - Detention Review
    - Uses (inc. Authorising, Rescheduling and Escalating)
  - Automated Events
    - Uses
    - Scheduling
  
- ✓ Booking a 45-minute one-to-one follow-up session

## Next Steps

- ✓ After completing the **Behaviour Setup** training session, you can proceed to the **Behaviour Reporting & Communication** session. When you are ready, this second session will guide you through the various methods for reporting on your Behaviour data and communicating with parents.
- ✓ Upon completion of the Behaviour training, a **45-minute one-to-one follow-up session** can be booked with one of our knowledgeable trainers. This session can be used to ask additional questions or review the setup. Details for booking will be provided by the trainer at the end of the session.