

wTimetable Curriculum Building.

Training Agenda



Target Audience

The **wTimetable Curriculum Building** training is recommended for delivery to the following people from your school:

- ✓ Timetable Team (members of staff responsible for the Timetable)
- ✓ Deputy Headteacher

Pre-Requisites

Please ensure you have completed the **wTimetable Pre-Planning** training course and have a clear idea of your Curriculum Model.

Objectives of Session

By the end of this session, attendees will be able to:

- ✓ Explore the Curriculum Plan
- ✓ Explain the differences between the four block types and determine when to apply each
- ✓ Build their curriculum model in the software

Agenda Overview

- ✓ Curriculum Plan
 - Year Groups/Notes
 - Left Hand Panel Functionality
 - Subjects
 - Staff and Rooms
 - Blocks
 - Bands
 - Adding
 - Renaming
 - Copying
 - Blocks
 - Block Types (Simple, Linear, Option, Complex)
 - Block Functionality
 - Class Name Definition
 - Staffing/Rooming
 - Adding to Classes
 - Conflicts
 - Adding Additional Staff
 - Actions
 - Overview
 - Check for Missing Staff/Rooms
 - Auto Assign
 - Clear Curriculum Plan

Next Steps

- ✓ After completing the wTimetable Curriculum Building training course, attendees should progress to **wTimetable Scheduling & Reporting** to explore the additional functionality of the timetabling software.